



Northeast Presbyterian Church is pleased to offer you the convenience of having your monthly tithe automatically drafted from your personal checking or savings account. Complete this form, **attach the needed document (see Item 4a or 4b)** and send it to the NEPC Finance Office.

**Electronic Funds Transfer Agreement**

1. Fill in completely the Electronic Funds Transfer (EFT) form below with your personal and bank information.
2. Indicate the amount you want deducted each month and how you would like it to be allocated.
3. Your account will be drafted on the 5th day of each month (or the next business day if the 5<sup>th</sup> falls on a weekend or holiday).
4. Read the agreement below and sign and date the form. Enclose one of the following:
  - a. If using your **checking account** – please include a **voided check** (not a deposit slip).
  - b. If using your **savings account** – please include a savings deposit slip.

Your authorization for us to charge your bank account is the same as if you had personally signed a check to Northeast Presbyterian Church. This agreement will remain in effect until:

1. You write a note or call Northeast Presbyterian Church requesting to end this agreement and we have had a reasonable amount of time to act on it.
2. Northeast Presbyterian Church or your bank sends you 10 days' written notice that this agreement will end.

In the event of an error, you have the right to tell your bank to reverse any transfer. However, you must notify them in writing within 15 days of the bank statement or within 45 days after the transfer was made.

You understand and agree that your bank is responsible for the accurate and timely posting of your transferred gift(s). In the event of an incorrect amount or posting error, please contact the Church Office.

Your first automatic deduction will occur on the 5<sup>th</sup> day of the month after we receive your request. You will receive a letter confirming this agreement once enrolled.

**Electronic Funds Transfer Authorization**

I give my bank permission to transfer the following amount(s) from my personal account to Northeast Presbyterian each month:

General Fund \$ \_\_\_\_\_ Fund \$ \_\_\_\_\_ Fund \$ \_\_\_\_\_  
(For a list of approved funds, call Finance Office)

\_\_\_\_\_  
Bank name

\_\_\_\_\_  
Bank phone number

\_\_\_\_\_  
Bank routing number

\_\_\_\_\_  
Bank account number

Make my monthly deduction from my: Checking \_\_\_\_\_ Savings \_\_\_\_\_ account.  
(Enclose a voided check or savings deposit slip)

Begin my deductions in the month/year of: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date